



CITY OF WALLACE

703 CEDAR STREET, WALLACE, ID 83873
(208)752-1147, www.wallace.id.gov

AGENDA
Regular Council Meeting
April 8, 2026
5:00 p.m.

- Call to order
- Roll Call
- Flag Salute
- Motion to Amend (*Action Item*)

Consent Agenda: (*Action Item*)

Any item can be removed from the consent agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote.

A. Approve the minutes of the March 11, 2026 meeting.

B. Approve reports:

Mayor	Sheriff
Fire	Street
Library	Parks & Recreation

C. Approve the accounts payable, including transfers for the month of February totaling \$79,358.28 and the advance payroll for March. Below are the expenses listed by fund and may include fund transfers, service charges, fees, refunds and other accounting procedures. Line item breakdowns are available in monthly printout from the City Clerk.

GENERAL	\$27,552.84
STREET	\$21,975.41
LIBRARY	\$5,568.05
PARKS & REC	\$3,721.57
INSURANCE	\$18,656.00
SEWER	\$1,884.41

Administrative: (*Action Item*)

Approval of Cash Balance Report

Public Comment: Each speaker will be allowed a maximum of 3 minutes to address the City Council on matters that relate to City government business. Please be advised that the City Council can only take official action this evening for those items listed on the agenda.

Business:

1. Discuss construction at 209 5th/Jaime Baker – Keith Teeters (*Action Item*)
2. Load limit restrictions on Pine St. bridge – Garrett Prettyman (*Action Item*)
3. Workshop to discuss law enforcement services for the city
4. Law Enforcement Torch Run for Special Olympics - (*Action Item*)
5. Approval of engineering firm for transportation plan (*Action Item*)
6. Update on short term rental legislation – Britney Jacobs, Silver Valley Law
7. Executive Session pursuant to IC 74-206(1)(f): to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. (*Action Item*)

Adjournment (*Action Item*)

City Hall is accessible to persons with disabilities. Any person needing accommodations to participate in the above noticed meeting should contact the City Clerk’s office, 208-752-1147 at least 48 hours prior to the meeting.



CITY OF WALLACE
Regular Council Meeting
City Hall Council Chambers
703 Cedar Street, Wallace ID 83873
March 11, 2026
5:00 pm

CALL TO ORDER

Mayor Sanborn called the meeting to order at 5:00 p.m. in the Council Chambers.

COUNCIL MEMBERS PRESENT:

Katie Watterson
Scott Leitch
Cindy Lein
Rick Shaffer
Michele Bisconer
Dean Cooper

STAFF MEMBERS PRESENT:

Ben Allen, Legal Counsel
Kristina Larson, City Clerk

COUNCIL MEMBERS ABSENT:

FLAG SALUTE

MOTION TO AMEND AGENDA: (ACTION ITEM)

CONSENT AGENDA:

- Approval of February 11, 2026 regular minutes
- Approval of accounts payable in the amount of \$63,876.77 and payroll
- Departmental reports

Mayor Sanborn called for questions from the Council regarding any items included in the consent agenda. No questions or concerns were raised by council members.

Motion made by R. Shaffer to approve the consent agenda. Seconded by M. Bisconer.

All in favor. Motion carried.

BUSINESS ITEMS

1. Appointment of Penny Michael to library board - (*Action Item*)

C. Lien spoke in support of the appointment, noting Ms. Michael's strong character and ability to contribute positively to the library board. R. Shaffer also expressed support, referencing the recommendation provided by library staff.

Motion made by D. Cooper to appoint Penny Michael to the Library Board. Seconded by R. Shaffer.

ROLL CALL:

Council member Watterson
Council member Leitch

Voted Yes
Voted Yes

Council member Lien	Voted	Yes
Council member Shaffer	Voted	Yes
Council member Bisconer	Voted	Yes
Council member Cooper	Voted	Yes

Motion carried.

2. Catering permit for Two Knights Home Brew, LLC dba Kaniksu Brewing - *(Action Item)*

Julie George, representing the Wallace Chamber of Commerce, presented multiple catering permit requests associated with the upcoming beer festival and pub crawl event. She explained the need for multiple permitted locations and clarified venue details, setup times, and service hours. The first application was for Two Knights and they will be at The Adventure Hub. They will be serving from 1:00 to 5:00.

Motion made by R. Shaffer to approve catering permit for Two Knights Home Brew on April 25, 2026. Seconded by C. Lien.

All in favor. Motion carried.

3. Catering permit for Brewscape Beer Co - *(Action Item)*

Brewscape will be serving at the Oasis Bordello for the pub crawl. They will be serving from 12:00 to 6:00.

Motion made by C. Lien to approve the catering permit for Brewscape on April 25th. Seconded by K. Watterson.

All in favor. Motion carried.

4. Catering permit for Augustinian Brewing Company - *(Action Item)*

Augustinian Brewing will be serving inside at the Northern Pacific Depot from 1:00 PM to 5:00 on April 25th.

Motion made by M. Bisconer to approve the catering permit for Augustinian Brewing. Seconded by S. Leitch.

All in favor Motion carried.

5. Street closure for Spunstrand street party – Jill Wagner *(Action Item)*

Applicant Jill Wagner presented details of the proposed street party, including planned street closures, live music, sanitation accommodations, and coordination with nearby facilities. The event is scheduled for July 16, 2026. Council members asked clarifying questions regarding use of the depot area, protection of public property, and event layout. The applicant confirmed all necessary permissions and insurance requirements had been addressed.

Motion made by R. Shaffer to approve the special event permit. Seconded by M. Bisconer.

All in favor. Motion carried.

6. Street closure for 5th Annual Community Easter Block Party – KimBerly Keyton (Action Item)

Participants:

- Stardust Motel
- Victory World Outreach
- Brooks Hotel

Date: April 4, 2026

Time: 10:30 AM – 3:00 PM

Requested Closure: 8:00 AM – 4:00 PM

Locations:

- Pine Street (4th to parking lot entrance)
- Expansion to 4th Street (Pine to alley)

Features:

- Food distribution
- Live music
- Petting zoo (expanded)
- Games and community activities

Motion made by C. Lien to approve the street closure. Seconded by M. Bisconer.

All in favor. Motion carried.

7. Resolution 2026-225 A RESOLUTION OF THE CITY OF WALLACE, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AUTHORIZING THE DESTRUCTION OF CERTAIN TEMPORARY AND SEMI-PERMANENT PUBLIC RECORDS - (Action Item)

Ben Allen provided an overview of the statutory requirements governing public records retention and destruction, explaining that records must meet retention timelines prior to disposal and require formal resolution approval. Council members asked clarifying questions regarding the categories of records and confirmation of compliance with state requirements. The City Clerk confirmed coordination with the Idaho State Historical Society and appropriate approvals.

Motion made by K. Watterson to approve Resolution 2026-225. Seconded by M. Bisconer.

ROLL CALL:

Council member Watterson	Voted	Yes
Council member Leitch	Voted	Yes
Council member Lien	Voted	Yes
Council member Shaffer	Voted	Yes
Council member Bisconer	Voted	Yes
Council member Cooper	Voted	Yes

Motion carried.

8. Workshop to discuss law enforcement services for the city

Discussion and public input regarding law enforcement services in Wallace.

Key Points from Public Input:

- Desire for increased visible patrol presence
- Positive feedback on responsiveness and professionalism
- Appreciation for community engagement by deputies
- Interest in reduced speed limits and traffic enforcement
- Support for continued relationship with Sheriff’s Department

Council Direction:

- Council members to gather additional community feedback
- Potential formation of a commission to study options
- Continued discussion at future meetings

9. Executive Session pursuant to IC 74-206(1)(f): to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. (*Action Item*)

Motion by R. Shaffer at 5:26 pm to enter into Executive Session Per Idaho code § 74-206(1)(f): to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Seconded by S. Leitch.

ROLL CALL:

Council member Watterson	Voted	Yes
Council member Leitch	Voted	Yes
Council member Lien	Voted	Yes
Council member Shaffer	Voted	Yes
Council member Bisconer	Voted	Yes
Council member Cooper	Voted	Yes

Motion carried.

Motion by C. Lien at 5:54 pm to exit executive session. Seconded by S. Leitch.

ROLL CALL:

Council member Watterson	Voted	Yes
Council member Leitch	Voted	Yes
Council member Lien	Voted	Yes
Council member Shaffer	Voted	Yes
Council member Bisconer	Voted	Yes
Council member Cooper	Voted	Yes

Motion carried.

ADJOURNMENT

Motion by M. Bisconer to adjourn. Second by C. Lien.

All in favor. Meeting adjourned.

Chase Sanborn, Mayor

Attest:

Kristina Larson, City Clerk

March 2026

3-10-26 7:00 to 8:30

Attended Wallace Chamber Board meeting.

3-10-26 3:00 to 4:00

Met with Ben Allen

3-10-26 4:00 to 5:00pm

Met with acting Sheriff Travis Skinner

3-17-26 11:00 to noon

Talked with Jim Roletto, and met with Mark Berger about the I-90 right of way by the old foundry. Is that city use?

3-17-26 5:00 to 7:00

Attended Governor Little's meet & greet.

4-2-26 3:00 to 4:00

Spoke with Justin Shaw (HMH) about bridges in town.

4-6-26 10:30 to 11:00

Met with Sheriff Shawn Wehr

Proclamation

Welcoming the Idaho Panhandle Film Festival to Wallace, Idaho

WHEREAS, the City of Wallace, Idaho, renowned for its rich history, vibrant community, and enduring spirit of creativity, takes great pride in supporting the arts and cultural expression; and

WHEREAS, the Idaho Panhandle Film Festival brings together filmmakers, artists, and audiences from near and far to celebrate the power of storytelling through film; and

WHEREAS, this celebration of cinema provides an opportunity to showcase independent voices, inspire new generations of creators, and highlight Wallace as a welcoming destination for culture, innovation, and artistic exchange; and

WHEREAS, the partnership between the festival and the people of Wallace strengthens the bonds of community and shines a spotlight on the unique charm, hospitality, and heritage of our historic town;

NOW, THEREFORE, I, Chase Sanborn, Mayor of the City of Wallace, Idaho, do hereby proclaim a warm welcome to all participants and guests of the Idaho Panhandle Film Festival and encourage residents and visitors alike to join in celebrating this outstanding event.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Wallace to be affixed this 18th day of April, 2026.

Chase Sanborn
Mayor, City of Wallace, Idaho

kristina.larson@wallace.id.gov

From: Wallace Public Library <wallacelibrary@yahoo.com>
Sent: Monday, April 6, 2026 1:09 PM
To: kristina.larson@wallace.id.gov
Subject: Re: Reports

March 2026

22 days open

We had 289 patrons visiting the library

336 items were checked out

We requested 48 items from other libraries.

We sent out 191 to other libraries.

We added 36 new items.

We withdrew 8 items.

The items checked out is lower due to not receiving our Libby Stats yet.

We have received the new laptops for the staff and Dave Ewers has those to get ready for us and he has delivered one of the patron desktops for us to use before getting the other 5 ready.

February 2026

19 days open

We had 289 patrons visiting the library

427 items were checked out

We requested 78 items from other libraries.

We sent out 171 to other libraries.

We added 23 new items.

We withdrew 3 items.

Libby's February Totals are now correct for the month of February

Wallace Public Library

415 River Street

Wallace, ID 83873-2260

208-752-4571

wallace.lili.org

wallacelibrary@yahoo.com

On Monday, April 6, 2026 at 09:23:56 AM PDT, kristina.larson@wallace.id.gov <kristina.larson@wallace.id.gov> wrote:

Hello Everyone – We have a council meeting on Wednesday. Can you submit your reports for the council packets?

Thanks,

**KRISTINA LARSON
CITY CLERK/TREASURER
CITY OF WALLACE
703 CEDAR STREET
WALLACE, ID 83873
W:208-752-1147
F:208-752-7741
HTTP://WALLACE.ID.GOV**



**SHERIFF
SHAWN WEHR**

**UNDERSHERIFF
TRAVIS SKINNER**



*County of Shoshone
Sheriff's Office*

717 BANK STREET
WALLACE, IDAHO 83873
PHONE 208-556-1114
FAX 208-753-8851

WWW.SHOSHONESO.COM

March 2026

Mayor Chase Sanborn
City of Wallace
703 Cedar Street
Wallace, Idaho 83868

Mayor Sanborn and members of Wallace City Council:

During the month of March 2026, the Shoshone County Sheriff's Office were dispatched to one hundred five (105) calls for service within the City of Wallace; nineteen (19) of those calls resulted in a written report. County deputies spent three-hundred and eight (308) hours responding to calls, actively patrolling and preparing criminal cases for the City of Wallace.

Attached you will find a print-out of the calls that took place within Wallace and the surrounding areas. Since the activity log calculates calls from the surrounding areas of Wallace, some of the calls for service were excluded from the total.

If you have any questions or concerns, please feel free to call the Sheriff's Office to talk with me.

Respectfully,

A handwritten signature in black ink, appearing to read "S. Wehr".

Shawn Wehr
Sheriff

Enclosures: CAD Media Report

Working for the Community

**City of Wallace
Cash Balance Report**

	March-26
Regular Checking Account	
General Fund	\$694,991.21
Steet Fund	-\$26,845.09
Library Fund	-\$579.13
Parks & Rec	-\$464.80
Insurance	-\$36,508.34
Sewer Fund	\$360,142.88
TOTAL OF ALL FUNDS	\$990,736.73
Savings Account:	\$35,290.08
Mt. West Bank CD-UDAG	\$217,373.46
Mt. West Bank CD-Savings	\$222,783.24
Mt. West Bank CD-Sewer Bond Reserves	\$63,357.00
TOTAL OF ALL ACCOUNTS	\$1,529,540.51

FY 25-26 Approved Budget

GENERAL FUND

REVENUE	FY 26 Budgeted	March received	Received YTD	%YTD
Property Tax Current (50%)	\$ 317,709.00	\$ 4,903.77	\$ 186,194.21	59%
Prop Tax Pen & Int	\$ 6,000.00	\$ 675.79	\$ 2,927.82	49%
Prop Tax Delinquent	\$ 18,000.00	\$ 1,527.28	\$ 12,492.39	69%
Property Tax Replacement	\$ 13,847.00		\$ 6,923.48	50%
Property Tax Circuit Breaker	\$ 7,500.00			0%
Property Tax Certified to Real Property	\$ -			0%
Magistrate Court Fines	\$ 2,000.00		\$ 1,468.80	73%
Franchise Fee: Suddenlink	\$ 2,000.00		\$ 970.96	49%
Permit: Alcohol	\$ 6,000.00	\$ 60.00	\$ 5,060.00	84%
Permit: Bldg	\$ 4,500.00	\$ 1,635.06	\$ 1,635.06	36%
Permit: Animal License/fines	\$ 200.00		\$ 18.00	9%
Permit: Business registration	\$ 1,500.00	\$ 75.00	\$ 445.00	30%
Idaho Revenue Sharing	\$ 157,908.00		\$ 78,613.90	50%
Idaho Liquor Fund	\$ 37,885.00		\$ 14,936.00	39%
Interest Income-Invest.	\$ 19,584.00	\$ 1,645.05	\$ 10,567.55	54%
Rents:AA	\$ 240.00			0%
Income Other	\$ 1,000.00	\$ 2,799.98	\$ 21,188.99	2119%
American Relief Act 2021 Committed Funds	\$ 23,581.00			0%
SVEDC: Income	\$ 8,000.00			0%
Misc/Carry Forward Income	\$ 281,305.00			0%
P&Z Income-Fees	\$ 1,000.00			0%
ICF: Grant	\$ 34,390.00			0%
Christmas Decorations	\$ -			0%
Morebeck Grant	\$ 1,500.00			0%
Transfer In			\$ 42,787.07	0%
TOTAL REVENUE	\$ 945,649.00	\$ 13,321.93	\$ 386,229.23	41%

FY 25-26 Approved Budget

GENERAL FUND

EXPENSES

	<u>FY 26 Budgeted</u>	<u>March expensed</u>	<u>Expensed YTD</u>	<u>%YTD</u>
Salaries/wages	\$ 95,000.00	\$ 6,936.52	\$ 42,567.34	45%
Benefits	\$ 50,000.00	\$ 4,021.60	\$ 26,017.04	52%
Mayor Travel/Meeting/staff	\$ 2,000.00		\$ 619.87	31%
Advertising/Publishing	\$ 3,000.00		\$ 87.20	3%
Dues, Subs & Membership	\$ 2,500.00	\$ 157.96	\$ 1,055.96	42%
Utilities-sewer, water, electric gas, telephone, solid waste	\$ 16,000.00	\$ 498.75	\$ 4,931.91	31%
Office supplies/equipment				
copier lease	\$ 8,000.00	\$ 491.18	\$ 3,387.93	42%
Repairs/Maint Bldg	\$ 10,000.00	\$ 24.35	\$ 88.93	1%
Software/Support	\$ 5,000.00		\$ 1,215.99	24%
Codifiers	\$ 4,000.00		\$ 2,151.72	54%
Website	\$ 2,400.00	\$ 243.76	\$ 1,495.32	62%
Bank Fees	\$ 1,000.00	\$ 194.92	\$ 1,058.20	106%
reconciliation discrepancies	\$ -	\$ -	\$ 0.20	0%
Other Expenses	\$ 5,000.00	\$ 226.10	\$ 16,153.09	%
SVEDC: Expenses	\$ 8,000.00			0%
Accountant/Audit fees	\$ 18,000.00		\$ 9,500.00	53%
Attorney/Professional fees	\$ 70,000.00		\$ 10,394.27	15%
Legal Fees/non-Silver Valley Law	\$ 25,000.00	\$ 1,158.00	\$ 750.00	3%
Building Inspector	\$ 5,000.00		\$ 964.22	19%
Planning & Zoning	\$ 35,000.00	\$ 242.53	\$ 11,995.10	34%
City Engineer	\$ 5,000.00		\$ 1,107.50	22%
Police Contract	\$ 160,286.00	\$ 13,357.17	\$ 80,143.02	50%
Pound Fees	\$ 100.00			0%
Reserve for Contingency	\$ 20,000.00			0%
Transfer Out	\$ 334,677.00		\$ 42,787.07	13%
ICF Grant	\$ 34,390.00			0%
Morbeck Grant	\$ -			0%
Christmas Decoration expenses	\$ 2,715.00		\$ 260.51	10%
American Relief Act 2021	\$ 23,581.00		\$ 23,581.14	100%
TOTAL EXPENSE	\$ 945,649.00	\$ 27,552.84	\$ 282,313.53	30%

FY 25-26 Approved Budget

STREET FUND

REVENUE	FY 25/26 Budget	March received	Received YTD	%YTD
Property Tax Current (30%)	\$ 168,256.00	\$ 2,490.82	\$ 94,575.31	56%
Delinquent Tax, fines, fees	\$ 15,000.00	\$ 1,119.03	\$ 7,832.51	52%
Property Tax Certify to Real property				0%
Franchise Fee: Avista	\$ 19,000.00	\$ 1,810.01	\$ 9,072.40	48%
Idaho Highway Users HB 362				0%
Idaho Highway Users HB 312	\$ 9,333.00		\$ 4,907.92	53%
Idaho Highway Users	\$ 31,595.00		\$ 16,372.59	52%
Idaho Highway Users HB 354				0%
ITD General Fund Transfer	\$ 19,419.00			0%
ITD Sales Tax Revenue	\$ 7,943.00			0%
Transfer-in	\$ 133,204.00		\$ 281,389.19	211%
Donation Station	\$ 150.00		\$ 37.40	25%
Carry Forward: Bridge Sale	\$ 50,000.00			0%
Other Income				0%
Restricted Street Fund Revenue				
<i>Hecla-Summer Youth Grant</i>	\$ 12,500.00			0%
<i>Gateway Project</i>				0%
<i>Carry Forward (HB 312 FY 20.21)</i>				0%
<i>6th Street Bridge Project</i>				0%
<i>6th Street Bridge - IOEM/LHRIP</i>				0%
<i>6th Street Bridge-LHTACT</i>				0%
<i>6th Street Bridge-City Portion</i>				0%
TOTAL REVENUE	\$ 466,400.00	\$ 5,419.86	\$ 414,187.32	89%

FY 25-26 Approved Budget

STREET FUND

EXPENSES	FY 25/26 Budget	March expensed	Expenses YTD	%YTD
Supervisor/Crew Salaries	\$ 100,000.00	\$ 7,176.60	\$ 40,909.60	41%
Supervisor/Crew Benefits	\$ 80,000.00	\$ 7,087.24	\$ 45,850.00	57%
Gas & Oil	\$ 5,000.00	\$ 170.83	\$ 1,034.48	21%
Shop Utilities	\$ 12,500.00	\$ 833.89	\$ 4,748.93	38%
Shop Supplies	\$ 2,500.00	\$ 412.36	\$ 812.63	33%
Shop-bldg repair/maintenance	\$ 3,000.00		\$ 392.98	13%
Repair Maint Equip	\$ 10,000.00		\$ (922.01)	-9%
Street: Repair & Maint. Program	\$ 15,000.00		\$ 265.20	2%
Street: Bridge Repair	\$			0%
Striping	\$ 7,500.00			0%
Loader and Skid Steer Lease	\$ 40,000.00		\$ 30,859.56	77%
Dump Truck Loan/Lease	\$ 32,000.00			0%
Other Exp	\$ 5,000.00		\$ 574.30	11%
Snow & Ice Oper Expenses	\$ 25,000.00	\$ 1,939.69	\$ 14,105.68	56%
Stop light-Hwy/Burke/7th Bank	\$ 1,400.00		\$ 734.34	52%
Arc Lights	\$ 45,000.00	\$ 4,354.80	\$ 21,790.40	48%
Interest Expense				0%
Capital Outlay (+5000)	\$ 60,000.00			0%
Capital Outlay (-5000)				0%
Reserve for Cont	\$ 5,000.00			0%
Transfer out	\$		\$ 281,389.19	
Restricted Street Fund Expense				
<i>Hecla</i>	\$ 12,500.00			0%
<i>Street/bridge improvement (HB 312-Highway Users)</i>	\$ 5,000.00		\$ 9,493.35	190%
<i>6th street bridge expense</i>				0%
TOTAL EXPENSES	\$ 466,400.00	\$ 21,975.41	\$ 452,038.63	97%

FY 25-26 Approved Budget

LIBRARY FUND

REVENUE

	FY 25/26 Budget	March received	Received YTD	%YTD
Property Tax Current	\$ 36,247.00	\$ 536.76	\$ 20,380.70	56%
Property Tax Delinq	\$ 2,500.00	\$ 167.17	\$ 1,367.39	55%
Prop Tax Pen & Int	\$ 900.00	\$ 73.97	\$ 320.49	36%
Prop Tax Certify to real property				0%
Fines & Fees	\$ 1,500.00	\$ 210.90	\$ 722.15	48%
Donations			\$ 10,050.00	0%
Carry Forward Income				0%
Transfer In	\$ 48,003.00		\$ 39,781.31	83%
E-Rate Reimbursement Income	\$ 500.00			0%
Other Income				0%
TOTAL REVENUE	\$ 89,650.00	\$ 988.80	\$ 72,622.04	81%

LIBRARY FUND

EXPENSES

	Budget	March expensed	Expensed YTD	%YTD
Salary/Wages	\$ 40,000.00	\$ 3,056.21	\$ 18,325.75	46%
Benefits	\$ 25,000.00	\$ 1,999.14	\$ 13,025.60	52%
Operating/Building Maintenance	\$ 10,000.00		\$ 1,168.17	12%
Utilities	\$ 7,750.00	\$ 512.70	\$ 2,915.13	38%
Fines/Fees	\$ 1,200.00		\$ 800.00	67%
Sales Tax	\$ 100.00			0%
Other Expenses	\$ 600.00			0%
Reserve Contingency	\$ 5,000.00			0%
Transfer Out	\$ -		\$ 39,781.31	0%
Capital Outlay				0%
Capital Outlay Books				0%
TOTAL EXPENSES	\$ 89,650.00	\$ 5,568.05	\$ 76,015.96	85%

FY 25-26 BUDGET

PARKS & REC FUND

Revenue

	<u>FY 25-26 Budget</u>	<u>March received</u>	<u>Received YTD</u>	<u>% YTD</u>
Property Tax Current	\$ 23,771.00	\$ 352.04	\$ 13,366.98	56%
Property Tax Delinq & Penalty/Interest	\$ 2,000.00	\$ 109.64	\$ 896.83	45%
Property Tax Certify to real property		\$ 48.52	\$ 210.19	0%
Admission Fees	\$ 6,000.00			0%
Transfer In	\$ 114,626.00		\$ 155,434.68	136%
Donations	\$ 500.00			0%
COMMUNITY GARDEN	\$ 225.00			0%
Pool: Concessions	\$ 500.00			0%
Pool: Swim Lessons	\$ 5,000.00			0%
Parks: Playground Project	\$ 911.00			0%
Dog Park Donations	\$ 5,592.00			0%
Parks & Rec Other Income	\$ 500.00		\$ 1,000.00	200%
Carry-forward Income				0%
Restricted Funds				0%
DEPOT: Morebeck Grant				0%
POOL: Morbeck Grant				0%
POOL: Callahan Zeller Grant	\$ 500.00		\$ 1,000.00	200%
POOL: ICF Grant			\$ 500.00	0%
POOL: Kingsbury Grant	\$ 500.00			0%
POOL: Hecla Charitable Found.				0%
POOL: Innovia Grant	\$ 2,028.00			0%
POOL: Avista Grant				0%
POOL: CDBG Revenue				0%
POOL: ID Heritage Trust Grant				0%
TOTAL REVENUE	\$ 162,653.00	\$ 510.20	\$ 172,408.68	106%

PARKS & REC FUND

Expenses

	<u>FY 25-26 Budget</u>	<u>March expensed</u>	<u>Expensed YTD</u>	<u>%YTD</u>
Stair Maintenance	\$ 500.00			0%
Community Garden	\$ 500.00			0%
NP Depot Utilities	\$ 5,000.00	\$ 217.60	\$ 1,984.96	40%
NP Depot Other Exp	\$ 1,000.00	\$ 488.85	\$ 983.69	98%
Parks: Flower Project	\$ 3,900.00		\$ 3,900.00	100%
Parks: Dog Park expense	\$ 5,592.00	\$ 48.00	\$ 96.00	2%
Parks: Maint/Water	\$ 8,000.00	\$ 141.97	\$ 1,351.88	17%
Parks: Playground expenses	\$ 911.00			0%
Pool: Salaries	\$ 59,000.00			0%
Pool: Benefits	\$ 4,000.00			0%
Pool: Utilities	\$ 12,500.00	\$ 13.00	\$ 2,739.37	22%
Pool: Supplies	\$ 10,000.00		\$ 875.22	9%
Pool: Repair & Maint	\$ 15,000.00		\$ 3.41	0%
Pool: Sales Tax Ticket Sales	\$ 250.00			0%
Pool: Other Exp	\$ 1,000.00		\$ 48.00	5%
Pool: Capital improvement carry-over	\$ -			0%
Pool: Capital Outlay +5,000	\$ -			0%
Pool: Grant expenses	\$ 4,000.00			0%
VC: Utilities	\$ 6,500.00	\$ 316.80	\$ 2,294.73	35%
VC: Repair/Maint. Bldg	\$ 10,000.00	\$ 2,495.35	\$ 6,430.35	64%
Parks: Transfer Out	\$ -		\$ 155,434.68	
Reserve for Contingency	\$ 15,000.00		\$ 6,000.00	40%
TOTAL EXPENSES	\$ 162,653.00	\$ 3,721.57	\$ 182,142.29	112%

FY 25-26 BUDGET

Insurance Fund

REVENUE	FY 25-26 Budget	March received	Received YTD	%YTD
Property Tax Current				0%
Property Tax Delinq	\$ 3,000.00			0%
Prop Tax Pen & Int	\$ -			0%
Transfer In	\$ 38,844.00		\$ 23,772.50	61%
Other Income/carry forward				0%
TOTAL REVENUE	\$ 41,844.00	\$ -	\$ 23,772.50	57%

EXPENSES		March expensed	YTD	
ICRMP Liability Insurance	\$ 35,844.00	\$ 17,992.00	\$ 35,844.00	100%
Workmans Comp-State Ins	\$ 5,000.00	\$ 734.00	\$ 3,413.00	68%
ICRMP Deductible	\$ 1,000.00			0%
Transfer Out	\$ -		\$ 23,772.50	
Reserve for Contingency				0%
TOTAL EXPENSES	\$ 41,844.00	\$ 18,726.00	\$ 63,029.50	151%

FY 25-26 BUDGET

Sewer Fund

REVENUE	FY 25-26 Budget	March received	Received YTD	%YTD
Delinq Sewer Fees County	\$ -			#DIV/0!
City Sewer Fees	\$ 105,000.00		\$ 52,801.44	50%
Late Fees	\$ 4,000.00		\$ 1,970.00	49%
Misc. Income	\$ 6,750.00		\$ 252.48	4%
Transfer In	\$ -		\$ 189,931.20	0%
Carry Forward Balance	\$ 325,895.00			0%
RESTRICTED				0%
<i>DEQ USDA Rural Development</i>	\$ -			0%
<i>ICDBG-Sewer Grant</i>	\$ -			0%
				0%
TOTAL REVENUE	\$ 441,645.00	\$ -	\$ 244,955.12	55%
EXPENSES		March expensed	YTD	
Wages/Benefits	\$ 16,000.00	\$ 1,349.55	\$ 8,085.52	51%
Office/Computer/Other	\$ 12,000.00	\$ 534.86	\$ 3,412.81	28%
Depreciation				0%
Repair-Maintain Sewerlines	\$ 100,000.00			0%
USDA - Loan Payment	\$ 51,292.00		\$ 51,292.00	100%
USDA- Loan Payment	\$ 12,065.00			0%
Capital Outlay				0%
Planning DEQ USDA				0%
GASB68 change in Net Pension Liability				0%
Bond Project Expenses				0%
Transfer Out			\$ 126,574.20	0%
Contingency				0%
RESTRICTED				0%
<i>Bond Payment Reserves #1</i>	\$ 51,920.00			0%
<i>Bond Payment Reserves #2</i>	\$ 12,065.00			0%
<i>Carry-forward Reserves</i>	\$ 186,303.00			0%
<i>ICDBG - Sewer Grant</i>				0%
				0%
TOTAL EXPENSES	\$ 441,645.00	\$ 1,884.41	\$ 189,364.53	43%

3/27/2026

Mayor and Council,

In 2023, 207 5th St was starting a project on the outside of the building. I stopped by and talked to Jamie Bakers contractor Ron with Aero Const. I had some questions about the project they were starting. At this time, he was looking for the sewer line in the building. I came by to do an inspection and Ron was working on the inside of the building. He had started some interior framing. I asked Ron what he was framing for and he stated it was to separate for storage but Jamie wanted a bathroom in one half. I told him I would need a permit and plans for any work that is being done on the interior. The permit that is issued is for the exterior only. A week or so later, Jamie dropped off some plans and they showed living space in one half and storage in the other half of 207 5th. The plans had no framing, insulation, wall covering details. It didn't show any life safety, electrical, plumbing, or HVAC plans. I talked to Ron and told him the plans won't work and that he was not truthful about the building being storage. I issued a stop work until we get the proper plans in place. I was told by Jamie not to contact Ron as he is not on the project. I was told by Jamie that he went to get the proper state permits. When the inspectors came out, they would not inspect the project because with it being commercial, it must be done by an Idaho license electrician and plumber. If he would have got me the correct plans and told me what the project was going to be, we could have done the Change of Occupancy and the state would have been back on track. The state electrical inspector contacted me to find out what was going on with this project. I explained what it was and what I was waiting for on my end. The state inspector told me; he would not pass any part of the electrical because it would not pass code. In July of 2024, I talked to Jamie a couple time and said I was still waiting on plans to issue the permit. I figured the project was put on hold. I sent Jamie an email 5/9/25 with no response. I called 12/15/25 with no returned call.

In 2026, Jamie started another project at 209 5th to put in some windows. After some back and forth we issued the permit. As we were talking, I brought up the 207 project that I never received the proper plans. I told him I would need to inspect the framing and installation of the windows. He told me I was not allowed to come in and inspect as an inspector. I can come in and have coffee or visit, just not as an inspector. I told him, I don't need to visit, I just need to do my job.

I got ahold of his new contractor to find out what was going on with this project because there is more going on than just some windows. Todd told me they were starting to frame out the inside of 209. Again, a permit is required. I revived plans for it to review. I went over the plans with Todd and I was ok to for the city to issue the permit. I was told the city wanted to hold off on any permits until we get some answers on the 207 side. I agreed with the city. Soon after I told Todd the permit was on hold, I received

a call from Jamie and we set up a meeting. I went to the job site and seen the 207 side was a complete living space, not like the original plans showed, and the 209 side was already 75% framed out with the permit on hold.

I talked with Jamie about the apartment and he said he has a lot of pictures of the framing and I can see some from the attic. I told him I would do some checking with the state inspectors and see how we can get through this. I talked with the city and we agreed to go ahead and issue the permit for 209 side and the inspection I have done, so far are good and to code.

On 2/24/26, I spoke with the state plumbing inspector, he said he can't inspect without a state license plumber to pull the permit. He told me, when he went out to the project in the beginning, he could see issues with the plumbing that was not to code. He said he would not sign off unless he can see everything. The state electrical inspector told me the same that he would need to see everything in order to pass it. Some of the walls will need to be opened up for their inspection. While they are open, I will need to look as well.

I gave Jamie a few codes out of the 2018 IBC.

Section A104.6 Right of Entry

Section 105 Permits

Section 107 Submittal of Documents

Section 110 Inspections

Section 111 Certificate of Occupancy

Section 115 Stop Work Order

Please contact me if you have any question.

Keith Teeters

Building Department





**CITY OF
WALLACE**

703 CEDAR STREET, WALLACE, ID 83873
(208)752-1147, www.wallace.id.gov

Agenda Request Form

DATE OF REQUEST: 4/2/2026

NAME OF REQUESTOR: Garrett Prettyman

WHO WILL ATTEND (list) Garrett Prettyman

CONTACT PHONE: 2087837154

CONTACT EMAIL: fitorallc@gmail.com

REQUESTED AGENDA DATE: 4-8-26

PURPOSE OF THE MEETING/TOPIC OF DISCUSSION (please be as detailed as possible):
Request direction on vehicle and equipment access across Pine Street Bridge to 101 P

REQUESTED LENGTH OF TIME FOR MEETING: 15-20 min

ANY MATERIALS BEING ISSUED PRIOR TO THE MEETING OR AT THE MEETING: **(Any documents are required to have 8 copies. Documents are due to the clerk 48 hours in advance of the meeting):** _____

ADDITIONAL COMMENTS:
Eroded soil removal and disposal at the Burke Repository is required by Panhandle He
Zoning and Planning requires a grading permit to lift the stop work order to proceed.
Without dump truck access, the grading permit cannot be used to remediate erosion.
A licensed geological engineer has been engaged; work is paused due to lack of acces

FOR DEPARTMENTAL USE ONLY

DATE RECEIVED: _____

DATE SCHEDULED: _____

STATUS: Accepted _____ Declined _____ Deferred _____

STAFF REQUIRED (Public Works, P&Z, Etc.): _____

ADDITIONAL NOTES/COMMENTS: _____

CITY OF WALLACE
Joint Powers Agreement For
LAW ENFORCEMENT SERVICES

This Agreement, made and entered into this 13th day of November, 2024, by and between Shoshone County, a political subdivision of the State of Idaho, hereinafter referred to as “County,” and the City of Wallace, a municipal corporation existing pursuant to the laws of the State of Idaho, hereinafter referred to as “City.”

Whereas, the City has authority under its police powers to provide for law enforcement within its city limits and desires law enforcement services that promote the public health, general welfare, and safety of its citizens;

Whereas, the City desires to contract with the County for the performance of law enforcement and prosecution of local and state law violations within the city limits of Wallace;

Whereas, the County, by and through the Shoshone County Sheriff’s Office and Shoshone County Prosecuting Attorney’s Office, is willing and able to provide those services for compensation;

NOW THEREFORE, pursuant to Title 67, Chapter 23, Idaho Code, and in consideration of the mutual promises and covenants herein contained, it is mutually agreed as follows:

1. **Basic Services.** County agrees to provide law enforcement services within the city limits of the City of Wallace to enforce the laws of the State of Idaho, and the City of Wallace Municipal Code, and for prosecution of the same. City hereby authorizes the Shoshone County Sheriff’s Office and Shoshone County Prosecuting Attorney’s Office to enforce the laws of the State of Idaho, and the City of Wallace Municipal Code, pursuant to its authority in Idaho Code 67-2328. This Agreement shall include services related to prosecution of citations and/or arrests that occur within the city limits.
2. **Communication.** City agrees to communicate directly with County, through the Shoshone County Sheriff, regarding any concerns, priorities, or other issues that may arise concerning the services of County in the performance of this Agreement. City agrees to provide advanced notice to the Sheriff, if a Sheriff’s Office representative is needed or desired at a meeting of city council. City agrees to provide thirty (30) days

advanced notice to Sheriff where an event is scheduled within the City, and the City desires or anticipates the need for additional law enforcement personnel.

3. Supervision and Administration of Officers. The Shoshone County Sheriff or its designated agent, shall be responsible for the supervision of County law enforcement officers exercising their duties within the City. The County shall be responsible for all costs of personnel, including but not limited to: wages, benefits, training, and standards of performance. The City, through its Mayor, may provide input on law enforcement officer conduct and patrol priorities by notifying the Sheriff.

4. Equipment and Vehicles. The County agrees to provide and be responsible for all equipment and vehicles utilized by its officers providing services within the City.

5. Disbursement of Fines. All fines resulting from arrests and citations issued for violations of Idaho Code or the City of Wallace Municipal Code within the incorporated limits of the City and filed with the courts of the First Judicial District in and for the County of Shoshone, shall be apportioned consistent with Idaho Code as if generated by the City exercising its police powers. The County will take all reasonable measures to ensure the appropriate City designation is made on any charging documents to ensure this occurs by the courts.

6. Payment for Law Enforcement Services. In consideration of the law enforcement and prosecution services to be performed by County, City shall pay to the county the total annual sums outlined below and apportioned by the County respective to said schedule. Said amount shall be paid in twelve equal monthly installments, with each installment payable on the first payment date, according to the Wallace City pay cycle of every month during the pendency of this Agreement. Upon receipt by County, each monthly installment shall be allocated to County Current Expense by the Board of County Commissioners and apportioned with allocations to the Shoshone County Sheriff's Office (SCSO) deposited in 1936047 "Sheriff's Agreements," and allocations to the Shoshone County Prosecuting Attorney's Office (SCPA) deposited in Current Expense Revenue Account 0359-0000 "Prosecutor Revenue."

Contract Year	Total	Allocation for SCSO	Allocation for SCPA	Amount Increase from Previous Year
	\$149,800.00	\$123,585.00	\$26,215.00	\$9,800.00
	\$160,286.00	\$132,235.95	\$28,050.05	\$10,486.00
	\$171,506.02	\$141,492.46	\$30,013.56	\$11,220.02
	\$183,511.44	\$151,396.94	\$32,114.50	\$12,005.42
	\$196,357.24	\$161,994.76	\$34,362.48	\$12,845.80

7. Term. This Agreement shall be effective on the day of execution first noted above for a period of one (1) year, subject to earlier termination as provided for herein, and shall

8. Automatic Renewal. This Agreement shall automatically renew on the first day of October of each subsequent year, under the same terms and conditions outlined herein, subject to annual review by the parties.

9. Indemnification. County agrees to indemnify, defend and hold harmless City and its agents or employees from all claims that may arise against City due to any acts, omissions, or negligence resulting from County, its officers, or agents. City agrees to indemnify, defend, and hold harmless County and its agents or employees from all claims that may arise against County due to any acts, omissions or negligence resulting from City, its officers or agents.

10. Termination. If a party lacks sufficient funds by which to comply with the terms of this Agreement, it shall provide thirty (30) days written notice to the other party of its intent to terminate. In all other circumstances, if either party desires to terminate this Agreement, written notice shall be given 120 days in advance to the other party.

11. Legal Representation. Both parties acknowledge that the attorneys drafting this document, Benjamin J. Allen and Britney Jacobs, have attorney client relationships with both parties, and either party reserves the right to obtain outside legal counsel to provide legal representation prior to entering into this Agreement. Any conflict of interest concerning the drafting of this Agreement is hereby waived upon approval and execution of this Agreement.

12. ENTIRE AGREEMENT. This agreement constitutes the entire agreement between the parties. All prior understandings and agreements have been merged and incorporated into this agreement. There are no other agreements, written or oral, which shall bind the parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the date of the last signature executed herein.

DATED this 13th day of November, 2024.

ATTEST:

CITY OF WALLACE


KRISTINA LARSON
Clerk


V. LYNN MOGENSEN
Mayor

DATED this 13 day of November, 2024.

BOARD OF COUNTY COMMISSIONERS:

Attest:

Sydney Millard
SYDNEY MILLARD
Deputy Clerk

DAVID DOSE, Chairman

[Signature]

JEFF ZIMMERMAN, Commissioner

Tracy Cassidy

TRACY CASSADY, Commissioner

SHOSHONE COUNTY SHERIFF:

Holly Lindsey

HOLLY LINDSEY, Sheriff

SHOSHONE COUNTY PROSECUTOR:

Benjamin Allen

BENJAMIN ALLEN, Prosecutor



CITY OF WALLACE

703 CEDAR STREET, WALLACE, ID 83873
(208)752-1147, www.wallace.id.gov

Agenda Request Form

DATE OF REQUEST: 03/24/2026

NAME OF REQUESTOR: Shoshone County Sheriff's Office

WHO WILL ATTEND (list) Sara Brazier, Adam Durflinger, Josey Sten

CONTACT PHONE: (503) 708-5245

CONTACT EMAIL: sbrazier@shoshoneso.com

REQUESTED AGENDA DATE: April 8th, 2026

PURPOSE OF THE MEETING/TOPIC OF DISCUSSION (please be as detailed as possible):

Special Event Permit approval

REQUESTED LENGTH OF TIME FOR MEETING: 30 min

ANY MATERIALS BEING ISSUED PRIOR TO THE MEETING OR AT THE MEETING: (Any documents are required to have 8 copies. Documents are due to the clerk 48 hours in advance of the meeting): Special Event Permit w/ Clerk

ADDITIONAL COMMENTS:

FOR DEPARTMENTAL USE ONLY

DATE RECEIVED: _____

DATE SCHEDULED: _____

STATUS: Accepted _____ Declined _____ Deferred _____

STAFF REQUIRED (Public Works, P&Z, Etc.): _____

ADDITIONAL NOTES/COMMENTS: _____

SPECIAL EVENT PERMIT APPLICATION

CITY OF WALLACE
703 Cedar Street
Wallace, ID 83873
(208) 752-1147

AGENCY USE ONLY

Received by: _____ Date: _____
Permit Year: _____ Hearing Necessary: Yes No
City Decision: Approved Denied Issue Date: _____
Extraordinary City Resource Fee? Yes \$ _____ No
Registration Fee: \$ _____ Payment Type: Cash Check
Special Event Permit #: _____

COORDINATOR INFORMATION

Name(s): Sara Brazier, Josey Stemrich
Cell: (523) 708-5245 Email: sbrazier@shoshone.co.com
Mailing Address: 717 Bank St. Wallace, ID 83873

EVENT INFORMATION

Event Name: Law Enforcement Torch Run for Special Olympics
Has the same (or substantially the same) event been approved by the City in the past: Yes No
Has the same event coordinator above been responsible for this event for the past 2 yrs: Yes No
Is a street closure being requested as part of this event: 2 blocks at a time Yes No
Have all affected businesses/properties affected by the street closure been notified: Yes No
Is it contemplated that this event may require extraordinary resources: Yes No
Could this event be viewed as advocating for a particular political topic or agenda: Yes No
Event Start Date/Time: May 12, 2026 @ 13:00 Event End Date/Time: May 12, 2026 @ 14:00
Set-up Date/Time: May 12, 2026 @ 12:30 Clean-up Date/Time: May 12, 2026 @ 15:00
Description of Event (please attach a separate detailed statement if space below is insufficient):
See Attached

Estimated Number of Attendees: Less than 50 Number of Portable Toilets: 0
Is Outside Security Being Provided: Yes No Security Agency: Shoshone County SO
Is Traffic Control Necessary: Yes No Traffic Control Agency: Shoshone County SO

Supplemental Information Required:

- Site map(s) showing proposed streets to be closed and/or alternate routes to be taken.
- Map(s) showing locations of stage/event, vendor(s), toilet locations, and all trash receptacles.
- Proof of liability insurance that lists the City of Wallace as an additional insured entity.
- If alcohol will be served, an alcohol/catering permit obtained and on file with the City.

OTHER DEPARTMENTAL APPROVAL

Department: Shoshone County Sheriff's Office
Signed: [Signature] Date: 03/24/2025 Approved Denied

The Special Olympics Torch Run reflects the International Olympic Torch, carried prior to the event. To celebrate the athletes selected to compete in the Special Olympics, law enforcement officers will “carry the Flame of Hope through Idaho communities as part of this inspiring tradition, raising awareness for the inclusion and empowerment of individuals with intellectual disabilities”. This is an event that has been occurring throughout Idaho for years. North Idaho has been notably absent, however, this is our chance to be involved and represent Shoshone County. This event is sponsored by the Law Enforcement Torch Run branch of Special Olympics Idaho. This is the first Special Olympics Torch Run event held in Shoshone County. I’m unaware at this time how many participants are expected to attend but may know more closer to the date of the event.

The run would function similar to that of a parade through Wallace. The run would begin at the gravel pit on Bank Steet next to the 62 off ramp and end at the Wallace Visitor’s Center. A Shoshone County Sheriff’s Office vehicle would lead the runners with their lights activated. The procession would then likely include 1-2 civilian vehicles to carry runners who may not be able to complete the 1 mile run or who sustain minor injuries during the run. Following those vehicles would be the runners. The number of runners is currently unknown but is estimated to be less than 50. Following the runners would be a Shoshone County Sheriff’s Office vehicle with its lights activated to signal the end of the procession. This run is estimated to last no more than 1 hour and will not require a full day of street closures. Alternate routes around town will be available to Wallace visitors who do not want to follow the slow procession i.e. utilizing I-90 or Cedar and Pine Street.

62
visitors
center
and
→



62
gravel to
start



Miners Aly
High School
3rd St
4th St
5th St
6th St
7th St
8th St
River St
Kelly Way
Pine St
Cedar St
Bank St
High Bank St
Elm St
Hotel S
City Hall
NP Depot
Post Office
Elks Lodge

Local Highway Technical Assistance Council

3330 Grace Street
Boise, Idaho 83703
Phone 208.344.0565
Fax 208.344.0789
www.lhtac.org



Kevin Renfrow
Chair
Todd Smith
Vice Chair
Rod Plank
Secretary/Treasurer
Laila Kral, P.E.
Administrator

March 17th, 2026

RE: Local Rural Highway Investment Program Fiscal Year 2027 **LRHIP Grant Awards**

Dear Sir or Madam,

Congratulations! Your application for a Fiscal Year 2027 LRHIP grant has been approved for funding by the Local Highway Technical Assistance Council (LHTAC).

Awards can be issued as soon as funding becomes available via federal appropriations, but not before the beginning of the Fiscal Year, October 1, 2026. To receive funds for your project, please submit an email request to LHTAC (MKautz@LHTAC.org). Keep in mind, any funds received by any one (1) Jurisdiction in an amount greater than \$50,000 that are contracted out to private enterprise must comply with Idaho Code Sec. 67-2309, 67-2320, 67-2803 to 67-2808 and Title 54, Chapter 19. Funds cannot be used for jurisdiction wages, engineering services (with the exception of transportation plans), or jurisdiction owned equipment reimbursement or purchase. Consultants hired for transportation plans are to be selected from the pre-approved list found on ITD's website.

Funds granted should be spent in the fiscal year they are applied for and must go toward the project specified in the application. You may begin work with the start of the Fiscal Year, October 1, 2026. Recipients will be required to notify LHTAC in the event that project expenditures require modification or differ from that shown on the approved application. A completed Project Document Summary (PDS) along with project before and after pictures, proof of expended costs (i.e. invoices showing total value of LRHIP grant), and a copy of the Transportation Plan if applicable, is due at the end of the project; within three fiscal years of the award year (FY27 funds must be expended by September 30th, 2029). If your project is not complete by that time, please submit a formal extension request for review by our council before September 30th, 2029. Jurisdictions who do not submit PDS documents or have an approved extension may be required to repay funds. They will also be ineligible to apply for future funds until all documentation has been submitted.

LHTAC has a responsibility to report to the Idaho Transportation Board and evaluate the LRHIP program. To aid in this, each local jurisdiction must adhere to the following requirements:

- 1) Recipients will be required to provide documents on project expenditure and activities.
- 2) Recipients will be required to provide digital before and after photos.
- 3) Recipients may be requested to provide an on-site project review with LHTAC staff.

Any excess funds that cannot be used on eligible expenses must be returned to LHTAC.

If you have any questions, please contact Megan Kautz (MKautz@LHTAC.org).

Thank you,

Megan Kautz, P.E.
Construction and LRHIP Manager

Association of Idaho Cities

Mayor Robert (B) Berlin
City of Roberts
Mayor Kari Peterson
City of Fruitland
Mayor Rod Plank
City of Kellogg

Idaho Association of Highway Districts

Commissioner Kevin Renfrow
South Latah Highway District
Commissioner Neal Gier
Buhl Highway District
Commissioner Rick Robinson
Oakley Highway District

Idaho Association of Counties

Commissioner Ted Lindsley
Idaho County
Commissioner Mark Rekow
Gem County
Commissioner Todd Smith
Madison County

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Kelley Packer, Executive Director
Association of Idaho Cities
Nick Veldhouse, Executive Director
Idaho Association of Highway Districts
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Idaho Association of Counties