

REGULAR COUNCIL MEETING  
WALLACE, IDAHO  
September 13, 2023

Mayor Mogensen called the meeting to order at 5:00 p.m. in the council chamber.

**Roll Call:** Council members present: Rich Matrisciano; Elmer Mattila; Heather Branstetter; Michele Bisconer and Dean Cooper. Council members absent: Rick Shaffer

**Flag Salute**

**Consent Agenda:**

Council member Bisconer made the motion to approve the minutes of the August 9, 2023 meeting, accounts payable for August in the amount of \$103,955.44, transfers and the advanced payroll for September. Seconded by Council member Matrisciano. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried.

**Reports**

**Mayor:**

The Mayor stated she attended the dedication to fallen officers at the courthouse. The 9/11 stair climb and the Under the Freeway flea market were successful events. The Mayor has held various meetings with the sheriff's office. She is looking into implementing numbered parking spots under the bridge.

**Sheriff:**

Council member Branstetter read the Sheriff's report submitted by Sheriff Lindsey stating that during the month of August 2023 the Shoshone County Sheriff's Department was dispatched to 169 calls for service within the city of Wallace. A report was attached. Council member Bisconer made the motion to approve the Sheriff's report as submitted and read. Seconded by Council member Mattila. All in favor. Carried.

**Fire:**

Council member Cooper read the Fire report submitted by Fire Chief John Miller stating that Shoshone County Fire District One personnel responded 25 times for medical emergencies and 7 fire response in Wallace for August 2023. Council member Bisconer made the motion to approve the Fire report as submitted and read. Seconded by Council member Branstetter. All in favor. Carried.

**Street:**

Council member Shaffer was absent. Council member Bisconer stated the street department has been dealing with blight issues on the south hill. Barriers have been added to the Pine St. park.

**Finance:**

Council member Matrisciano read the Finance report submitted stating that the General fund has \$1,144,067.30; Street \$-60,924.36; Library \$5,678.84; Parks & Rec. \$-40,612.73; Insurance \$-4,186.05; Sewer \$253,816.10; USDA \$50.00 for a total of \$1,267,889.10. Savings \$33,946.88, Mt. West CD \$200,000, Wallace Inn UDAG CD \$195,143.46 Council member Branstetter asked why the amounts that are approved on the agenda are different from the cash balance report. The clerk stated that the amounts on the agenda are just the expenses. Council member Mattila made a motion to approve the Finance report as submitted and read. Seconded by Council member Bisconer. All in favor. Carried.

**Library:**

Council member Mattila stated the WWI rock monument will be put back in place. Repairs to the basement entry way will begin at the end of the month. The Morbeck Foundation and the Gyro Club have both donated \$2,000 to the project. The City will be responsible for the remainder of the cost.

**Parks and Recreation:**

Council member Bisconer stated that the pool had 1594 swimmers. Forty-five kids had lessons. Fifteen tots had lessons. No incidents to report. They will start winterizing next week. Discussion held on what lights should be installed on the Depot.

**Housing :**

Council member Branstetter stated she met with Cindy Lien regarding the projects she is working on, so if Cindy is elected, she can continue on with the projects.

**Business:**

**Consider Resolution 2023-216 re: amendments to the City’s Comprehensive Plan to update the history section with suggestions outlined in the Historic Preservation Plan 3.3.1 dated 2020 – (Action Item)** – Ben Allen, city attorney, addressed the council. This resolution codifies or formalized the recommendations in the historic preservation plan that was presented by Northwest Vernacular in 2020. The amendments deal with just the history section of the plan. Mr. Allen went on to described what paragraphs were deleted and what was added. The public hearing for this item was held with P&Z Commission. Therefore, the council is not required to hold another hearing. Council member Branstetter made a motion that the council adopt resolution 2023-216 which finalizes the amendments to the history section to the Wallace Comprehensive Plan. Seconded by council member Matrisciano. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried.

**Information/Update on blight status of 210 Cedar – Courtney Friehe (Action Item)** – Council member Friehe submitted a letter, which was read by council member Branstetter. Ben Allen, city attorney, addressed the council. He stated a letter was sent to the owner of 210 Cedar and no response was received. It seems the letters are not being delivered to Mr. Mollman. Mr. Allen suggested having the letter delivered via process server or law enforcement. Discussion held. Council member Cooper stated he would be in favor of spending money to have the notice delivered to Mr. Mollman. Council member Cooper made a motion for legal to pursue the next step of reasonable means needed to effectuate service. Seconded by council member Bisconer. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried.

**Consider Street Closure for Elk’s Round Up Parade – Cindy Lien (Action Item)** – Ms. Lien addressed the council. She said it’s a “street pause”. There will be no street closure. Discussion held on route. Council member Bisconer made a motion to approve the Elk’s Round Up request for a street pause for their Round Up Parade. Seconded by council member Cooper. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried.

**Consider Street Closure for Ski Wallace – Siobhan Curet (Action Item)** – Ms. Curet addressed the council. She stated it was the same closure they asked for last year. The closure would start at 5:00 PM on Thursday through Monday at 10:00 AM. Discussion held on the event and insurance. Ms. Curet asked that that City keep snow in the lot next to City Hall, and they would have Zanetti’s clean it up. Council member Bisconer made a motion to approve the request for street closure for Ski Wallace contingent on them

providing insurance. Seconded by council member Matrisciano. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried.

**Discuss potential skate park – Susie Q** – Susie addressed the council. She stated there is a need for a skate park, but no where to put one. She stated the cost would be around \$400,000 and she already has \$50,000. The cost of lights and cameras is included in the \$400,000. She has reached out to a few small cities in Montana, and was told the parks are a positive addition to their communities. She is asking for about 10,000 sq feet in the parking lot across from the visitor center. Further discussion held on location. Council member Bisconer stated when she contacted ITD regarding the placement of the dog park in a similar location, she was denied. She encouraged Susie to reach out to ITD. Further discussion held on contacting ITD. Council member Branstetter suggested she contact the school about the civic auditorium.

**Resolution 2023-217 – A Resolution of the City of Wallace Adopting a New Personnel Policy Manual (Action Item)** – Mayor Mogensen stated she does not agree with council’s prior decision to reduce sick time to 6 days a year. Further discussion held. Council member Bisconer made a motion approve Resolution 2023-217 a resolution of the City of Wallace Adopting a new personnel policy manual. Seconded by council member Mattila. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Nye, Bisconer Aye; and Cooper Nye. Carried.

**Public Hearing re: amending budget for FY 22/23 - (Action Item)** – Council member Branstetter made a motion to move into a public hearing to consider the budget amendment for fiscal period October 1, 2022 to September 30, 2023. Seconded by council member Bisconer. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried. They Mayor read the budget changes aloud. No public comments were given. Council member Cooper made a motion to close the public hearing. Seconded by council member Mattila. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried.

**Consider Ordinance – #2023-01 Amended Appropriations (Action Item)** - Council member Cooper made a motion to read Ordinance 2023-01 by title only. Council member Branstetter seconded the motion. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried. Mayor Mogensen read the ordinance by title only. AN ORDINANCE BEING THE AMENDED APPROPRIATION BILL OF THE CITY OF WALLACE, COUNTY OF SHOSHONE, STATE OF IDAHO, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023, AND BY WHICH THE CORPORATE AUTHORITIES OF SAID CITY APPROPRIATE SUCH SUMS OF MONEY AS ARE DEEMED NECESSARY TO DEFRAY THE EXPENSES AND LIABILITIES OF SAID CITY, FOR THE SAID FISCAL YEAR, PURSUANT TO THE PROVISION OF SECTION 50-1003, IDAHO CODE. Council member Branstetter made a motion to suspend the rule that requires the ordinance be read on three separate occasions. Council member Bisconer seconded it. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried. Council member Cooper made a motion that Ordinance 2023-01 be passed by being read by title only. Seconded by Council member Bisconer. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried.

**Consider Ordinance #2023 – 02 Appropriations FY 23/24 (Action Item)** - Council member Branstetter made a motion to read Ordinance 2023-02 by title only. Council member Bisconer seconded the motion.

Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried. Mayor Mogensen read the ordinance by title only. AN ORDINANCE BEING THE ANNUAL APPROPRIATION BILL OF THE CITY OF WALLACE, COUNTY OF SHOSHONE, STATE OF IDAHO, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024, AND BY WHICH THE CORPORATE AUTHORITIES OF SAID CITY APPROPRIATE SUCH SUMS OF MONEY AS ARE DEEMED NECESSARY TO DEFRAY THE EXPENSES AND LIABILITIES OF SAID CITY, FOR THE SAID FISCAL YEAR, PURSUANT TO THE PROVISION OF SECTION 50-1003, IDAHO CODE. Council member Cooper made a motion to suspend the rule that requires the ordinance be read on three separate occasions. Council member Bisconer seconded it. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried. Council member Cooper made a motion that Ordinance 2023-02 be passed by being read by title only. Seconded by Council member Bisconer. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried.

**Consider Independent Contractor Agreement for Legal Services with Silver Valley Law (Action Item)**

-Council member Cooper made a motion for the Mayor to enter into the agreement with Silver Valley Law. Discussion held on a report that can be produced showing how much the city spent on legal services in a year. Seconded by council member Bisconer. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried.


**Consider Master Contracts for General Planning, General Engineering and Land Surveying (Action Item)**

- Council member Cooper made a motion to authorize the Mayor to enter into the agreements as prepared. Seconded by council member Mattila. Council member Branstetter asked for confirmation that these were the agreements reviewed at the last meeting. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried.

There being no further business to come before the council, Council member Branstetter made the motion to adjourn. Seconded by Council member Bisconer. Roll Call Vote. Matrisciano Aye; Mattila Aye; Branstetter Aye, Bisconer Aye; and Cooper Aye. Carried.

  
Lynn Mogensen, Mayor

ATTEST:

  
Kristina Larson  
City Clerk/Treasurer