

**REGULAR MEETINGS OF THE WALLACE PLANNING, ZONING
AND HISTORIC PRESERVATION COMMISSION
Wallace City Hall-Council Chambers
March 1, 2023**

Chairman Stayduhar called the meeting to order at 6:00 pm at Wallace City Hall in the Council Chambers.

Roll Call: Commission members present: Sara Murphy, Dave Kuns, Emma Stayduhar, Courtney Frieh, and Scott Lewis

Absent members: none

Flag Salute:

Minutes: Motion made by C. Frieh to approve the January 4, 2023 minutes of the Regular Meeting Wallace Planning and Zoning Historic Preservation Commission. Seconded by D. Kuns. Roll Call: Murphy; yes, Kuns; yes, Stayduhar; yes, Lewis; yes, Frieh; yes. All in favor, motion carries.

Business:

130 King Street-shed on a concrete pad

Brandon Kramer, owner of 130 King Street is requesting a Certificate of Appropriateness for the installation of a 12'x12' steel shed in the backyard of his property abutting Queen Street, with horizontal metal siding, a 6'x7' roll-up door and 34"x72" walk-in door, with one window. Discussion was held. C. Frieh made a motion to grant a certificate of appropriateness to Brandon Kramer, for the installation of an 11'x12' metal shed as shown in the application, meeting the 5' setbacks on both sides of the property and roof sloped away from Queen Street. S. Murphy seconded the motion. Roll call: Murphy; yes, Kuns; yes, Stayduhar; yes, Frieh; yes, Lewis; yes. All in favor, motion carried.

112 Cedar Street-carport & accessory shed replacement

Jordan & Sherri White of White Horse Construction are requesting a certificate of appropriateness for Linda Carr, the owner at 112 Cedar Street, for the construction of a 28'x28' carport to replace the existing carport as well as the reconstruction and replacement of a small accessory shed underneath the carport. Discussion was held. C. Frieh motioned to grant Linda Carr, owner of 112 Cedar Street, a certificate of appropriateness for the demolition and replacement of the existing carport and accessory shed as presented. S. Lewis seconded the motion. Roll call: Murphy; yes, Kuns; yes, Stayduhar; yes, Frieh; yes, Lewis; yes. All in favor, motion carried.

Election of Chair and Vice-Chair

S. Murphy motioned Emma Stayduhar to be reelected as Chair. Seconded by C. Frieh. Stayduhar accepted. Roll call: Murphy; yes, Kuns; yes, Stayduhar; abstained, Frieh; yes, Lewis; yes. All in favor, motion carried. S. Lewis motioned for Sarah Murphy to be Vice-Chair. D. Kuns seconded the motion. Murphy accepted. Roll call: Murphy; abstained, Kuns; yes, Stayduhar; yes, Frieh; yes, Lewis; yes. All in favor, motion carried.

Finalize and Implement Planning and Zoning Complaint Form

C. Frieh motioned to accept and finalize the Planning and Zoning Complaint Form for implementation. Seconded by S. Murphy. Roll call: Murphy; yes, Kuns; yes, Stayduhar; yes, Frieh; yes, Lewis; yes. All in favor, motion carried. Commission requested that this form be added to the website and to put the date stamp at the bottom of the form for the public to start utilizing.

Workshop to consider, discuss and plan the implementation of a fee schedule for a certificate of appropriateness applications

Discussion was held regarding the implementation of a fee schedule for a certificate of appropriateness application. B. Allen, legal representative for the City of Wallace requested the Commission enter into executive session per Idaho Code § 74-206. S. Muphy motioned to enter at 6:58 pm into an executive session. Seconded by C. Frieh. Roll call vote. Murphy; yes, Kuns; yes, Stayduhar; yes, Frieh; yes, Lewis; yes. All in favor, motion carries.

After exiting the executive session, S. Murphy motioned at 7:07 pm to continue with March 1, 2023, Planning and Zoning Historic Preservation regular meeting. Seconded by C. Frieh. Roll call vote: Murphy; yes, Kuns; yes, Stayduhar; yes, Frieh; yes, Lewis; yes. All in favor, motion carries.


S. Murphy motioned for the clerk to draft a 3-tier fee schedule and email the Chairman when completed based on the valuation of the following estimated work; \$0-10k would be a \$25 fee, 10K-50k would be a \$100 fee, and 50k and up would be a \$250 fee. Preapproved items would not have a required fee.

Seconded by C. Frieh. Roll call vote: Murphy; yes, Kuns; yes, Stayduhar; yes, Frieh; yes, Lewis; yes. All in favor, motion carries.

Workshop to consider, discuss and plan suggestions in the Historic Preservation Plan 3.3.1 to update the Comprehensive Plan

Chairman Stayduhar discussed with the Commission the Historic Preservation Plan document presented by Northwest Vernacular and the possible implementation and replacement of the History Section of the Comprehensive Plan. Discussion was held. After a lengthy discussion, C. Frieh motioned to request the Chairman present to the Wallace City Council a potential amendment to the Comp Plan with the History Section of the HPP as well as the possibility of updating the whole Comp Plan in the future. S. Lewis seconded the motion. Roll call vote: Murphy; yes, Kuns; yes, Stayduhar; yes, Frieh; yes, Lewis; yes. All in favor, motion carries.

There being no further business to come before the Commission, C. Frieh motioned to adjourn. S. Lewis seconded the motion. All in favor, motion carried. The meeting adjourned at 8:13 pm.


Emma Stayduhar, Chairman of the Commission

Attest:

Amanda Trogden, Deputy City Clerk