

**REGULAR MEETING OF THE WALLACE PLANNING, ZONING
AND HISTORIC PRESERVATION COMMISSION
Wallace City Hall-Council Chambers
January 3, 2024**

COMMISSIONERS PRESENT:

Emma Marlow, Chairman
Sarah Murphy, Vice Chairman
Dave Kuns

STAFF MEMBERS PRESENT:

Ben Allen, Legal

COMMISSIONERS ABSENT:

Scott Lewis
Courtney Frieh

CALL TO ORDER:

Chairman Marlow called the meeting to order at 6:05 p.m. at Wallace City Hall in the Council Chambers.

FLAG SALUTE:

APPROVAL OF MINUTES: (Action Item)

S. Murphy motioned for approval of the November 1, 2023, Regular Meeting.

D. Kuns stated he wasn't at that meeting.

Chairman Marlow stated that we would wait till we have the next meeting to approve the minutes from those who were present at the November 1, 2023 regular meeting.

STAFF COMMENTS:

COMMISSION COMMENTS:

PUBLIC HEARING

None

ADMINISTRATIVE/BUSINESS: (Action Item)

- 1. Colleen Rosson, the Grant Administrator of Shoshone County, will discuss the CLG grant application.**

Chairman Marlow stated that she has been discussing this grant opportunity with Colleen for over a month. Colleen has stated that the City of Wallace is the recipient of the grant due to the

SHPO requirements, but it is for the Shoshone County Courthouse building. Ben Allen, Legal Counsel, has advised Colleen to come before the City of Wallace first for their approval, which she was given at a prior City Council meeting. Now, Colleen is following through with the P&Z Historic Preservation to keep us informed.

Colleen Rosson gave a brief description of what is included in the grant and the draft application along with the proposed timeline and expense are included in a handout provided. Colleen then stated she would be in contact with the P&Z and City Council when new information would be provided.

2. Discuss the letter received from Patricia Anderson.

Chairman Marlow gave a brief description of the history of correspondence with Patricia Anderson and the Planning and Zoning Commission. Stated this letter was the latest response from her. Chairman Marlow stated that she did not plan on responding and that the first response at the P&Z meeting regarding the first formal complaint was sufficient unless the rest of the P&Z Commission or our legal counsel thought differently.

Discussion was held. All were in agreement that no response would be given.

3. Workshop to discuss resuming the process for getting bids for the Comprehensive Plan update.

Chairman Marlow stated that an update of the Comprehensive Plan has been done in part by updating the History Section. Last year, Chairman Marlow presented to the City Council the idea to pursue the revision of the Comprehensive Plan completely, which the council was open to, and allowed P&Z to start the RFQ process for Engineering Services. With this being completed, P&Z would like to move forward with the next phase of securing a firm to do the whole revision of the Comp Plan.

Ben Allen, legal counsel, discussed the process the P&Z Commission should follow.

Chairman Marlow stated that she would work with legal and draft language regarding the negotiations for engineering services related to the comp plan update.

There being no further business to come before the Commission, D. Kuns motioned, seconded by S. Murphy to adjourn.

Motion approved. The meeting adjourned at 6:46 p.m.



Emma Marlow, Chairman of the Commission

Attest:



Amanda Trogden, Deputy City Clerk