**WALLACE PLANNING & ZONING**

**AND**

**HISTORICAL PRESERVATION COMMISSION**

**703 Cedar St.**

**Wallace, ID 83873**

**March 1, 2023 - 6:00 PM**

**AGENDA-ACTION ITEMS**

**Roll Call**

**Flag Salute**

**Minutes:**

Approve January 4, 2023, regular Planning and Zoning Historic Preservation Meeting minutes. (ACTION ITEM)

**Business:**

* Application of Certificate of Appropriateness submitted by Brandon Kramer at 130 King Street for installing an accessory building/shed in the backyard. (ACTION ITEM)
* Application of Certificate of Appropriateness submitted by White Horse Construction at 112 Cedar for carport and accessory shed replacement. (ACTION ITEM)
* Election of Chair and Vice-Chair to Planning and Zoning and Historic Preservation. (ACTION ITEM)
* Finalize and implement Planning and Zoning Complaint Form. (ACTION ITEM)
* Workshop to Consider, discuss and plan the implementation of a fee schedule for Certificate of Appropriateness applications. (ACTION ITEM)
* Workshop to consider, discuss and plan suggestions in the Historic Preservation Plan 3.3.1 to update the Comprehensive Plan.

**Adjournment: (ACTION ITEM)**

**All written public comments must be received no later than 24 hours before a scheduled hearing in order to allow sufficient time for City Staff to compile and prepare hearing packets. If public comment is desired on any matter with less than 24 hours notice, citizens may attend a hearing and provide oral public comment in person.**

**Request for the accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk five days prior to the meeting. (208) 752-1147**

**RULES FOR PUBLIC HEARINGS**

1. Signature Sheet: No person shall be permitted to testify or speak before the hearing body at a public hearing unless such person has first signed his name and address to a sign-up sheet provided by the hearing body, and indicated what, if any, interest he may have. If the matter is related to a planning or zoning issue, the person should also be asked whether he/she lives within 300 feet of the property being considered.
2. No person shall be permitted to speak before the governing body until such person has been recognized by the presiding officer and their name has been stated clearly on the record.
3. Members of the public who are speakers should be stationed at the podium unless other accommodation is made by the presiding officer.
4. All public hearing proceedings shall be recorded electronically, and all people shall speak clearly and loudly enough to assure that the testimony is recorded clearly and correctly.
5. No person shall interrupt the speaker, including the governing board, though the presiding officer may take whatever steps are necessary to ensure the orderly conduct of the hearing.
6. Any speaker who has evidence of any kind shall submit that evidence to the staff to be entered into the record. Copies of each documentary or photographic item of evidence shall be provided and marked for identification purposes. (Applicant/Appellant exhibits shall be numerical, other exhibits from individuals other than the applicant shall be alphabetical).
7. People attending the public hearing shall engage in a respectful manner. Any action taken that disrupts the proceeding or endangers others may result in prompt removal.
8. Once the public hearing portion of the meeting is closed, no further evidence or testimony will be presented or considered.

\*ANYONE who fails to comply with these rules may be asked by the Presiding Officer to leave the hearing.